

WORKFORCE DEVELOPMENT BOARD, WDA-20

REGULAR MEETING

NOVEMBER 17, 2016

The Local Workforce Development Board met on November 17, 2016, at 11:00 a.m. at Don's Seafood Restaurant, Denham Springs, Louisiana.

MEMBERS PRESENT

Joseph Ardoin, Jennifer Braly, Mike Clary, Jon Craft, Gayle Fisher, Mack Hurst, Craig Kaiser, Ronald LeBlanc, Ismary McLemore, Glenda Shaheen, Skip Smart, Janet Tassin, and CEO Robby Miller.

MEMBERS ABSENT

Donata Bolden, Mike DiVincenti, Brian Dowden, Lisa Dugas, Julie Gaudin, Anthony Howell, Ronnie Rosser, Stephen Sislock, Terry Taylor, and William Wainwright.

VISITORS PRESENT

Tammy Terry, Livingston Adult Education and Butch Robinson, Tangipahoa Parish Government.

BOARD STAFF

Tina Roper and Charlotte Ferrara

PROGRAM STAFF

A.C. Wilkinson, Yvonne Ricks

PUBLIC INPUT

None

MINUTES OF THE SEPTEMBER 15, 2016 MEETING

The September 15, 2016, meeting minutes were presented. Motion was made by Smart, seconded by McLemore, to accept the minutes as presented.

Votes were as follows:

Yeas: Joseph Ardoin, Jennifer Braly, Mike Clary, Jon Craft, Gayle Fisher, Mack Hurst, Craig Kaiser, Ronald LeBlanc, Ismary McLemore, Glenda Shaheen, Skip Smart, Janet Tassin.

Nays: None

Absent: Donata Bolden, Mike DiVincenti, Brian Dowden, Lisa Dugas, Julie Gaudin, Anthony Howell, Ronnie Rosser, Stephen Sislock, Terry Taylor, and William Wainwright

Abstained: None

BOARD DIRECTOR'S REPORT

Roper reviewed the following with the Board:

- Flood Grant – Informational flyers were available to job fair attendees regarding flood grant information, LWDA 20 office information and services.
 - Hosted two job fairs – Hammond and Livingston Workforce offices
 - Persons hired through the flood grant -
 - Hammond: 9
 - Livingston: 33
- Tangipahoa Parish – Job Fair: Tentatively scheduled for Feb 3, 2017 at the Amite Arena.
 - Fair within a fair for employers - Will give employers an opportunity to learn of the many benefits that are available to their companies as well as helping job seekers find employment.
 - Jobs to rural area – reaching out to those individuals in rural areas of the parish

2016-2017 Budget First Quarter report

- Expenditures
 - Adult - \$ 1,448,118
 - Participant Budget 554,470
 - Participant Expended 39,531.74 – 18%
 - Dislocated Worker - \$ 1,315,734
 - Participant Budget 621,974
 - Participant Expended 16,470.91 – 2.6%
 - Youth - \$ 1,314,761.00
 - Participant Budget 674,656
 - Participant Expended 10,477.44 –1.6%

- Negotiated Performance: Information was presented for the following
 - New measures
 - Entered Employment Rate – 2nd quarter after Exit
 - Entered Employment Rate – 4th Quarter after Exit
 - Median Earnings, 2nd Quarter after exit
 - Credential Attainment
- 2017 Tentative Board Meeting Schedule - Motion made by Tassin, seconded by Smart to accept the schedule as presented.
 Votes were as follows:

Yeas: Joseph Ardoin, Jennifer Braly, Mike Clary, Jon Craft, Gayle Fisher, Mack Hurst, Craig Kaiser, Ronald LeBlanc, Ismary McLemore, Glenda Shaheen, Skip Smart, Janet Tassin.

Nays: None

Absent: Donata Bolden, Mike DiVincenti, Brian Dowden, Lisa Dugas, Julie Gaudin, Anthony Howell, Ronnie Rosser, Stephen Sislock, Terry Taylor, and William Wainwright

Abstained: None
- Ethics Training – Roper reminded members that the required ethics training deadline was December 31st and asked members to forward their completed certificate to the Board office for file retention.

Motion was made by Craft, seconded by Shaheen, to accept the Director's report as given.
 Motion unanimously carried.

Votes were as follows:

Yeas: Joseph Ardoin, Jennifer Braly, Mike Clary, Jon Craft, Gayle Fisher, Mack Hurst, Craig Kaiser, Ronald LeBlanc, Ismary McLemore, Glenda Shaheen, Skip Smart, Janet Tassin.

Nays: None

Absent: Donata Bolden, Mike DiVincenti, Brian Dowden, Lisa Dugas, Julie Gaudin, Anthony Howell, Ronnie Rosser, Stephen Sislock, Terry Taylor, and William Wainwright

Abstained: None

- Request for Proposal for LWDA 20 One Stop Operator: Hurst stated that the Board would enter Executive Session for discussion and asked that only Board Members remain for this session. Roper explained the RFP process and opened the floor to discussion. Upon adjournment of the session, the meeting was re-opened to the public.

PROGRAM DIRECTOR'S REPORT

Wilkinson explained the Customer Flow Chart, which reflects the number of customers visiting the centers for assistance. Motion was made by Ardoin, seconded by Fisher, to approve Program Director's Report. Motion unanimously carried.

Votes were as follows:

Yeas:	Joseph Ardoin, Jennifer Braly, Mike Clary, Jon Craft, Gayle Fisher, Mack Hurst, Craig Kaiser, Ronald LeBlanc, Ismary McLemore, Glenda Shaheen, Skip Smart, Janet Tassin.
Nays:	None
Absent:	Donata Bolden, Mike DiVincenti, Brian Dowden, Lisa Dugas, Julie Gaudin, Anthony Howell, Ronnie Rosser, Stephen Sislock, Terry Taylor, and William Wainwright
Abstained:	None

CHAIRPERSON'S COMMENTS

Hurst thanked Board Members for their attendance.

Hurst asked for volunteers to work with the Board Office regarding the One-Stop Operator Request for Proposal. Members volunteering were: Hurst, Ardoin, Fisher, and Kaiser. Roper stated she would be in contact.

ADJOURNMENT

As there was no further business, a motion was made by Fisher, seconded by LeBlanc, to adjourn the meeting. Motion unanimously carried.

Votes were as follows:

Yeas:	Joseph Ardoin, Jennifer Braly, Mike Clary, Jon Craft, Gayle Fisher, Mack
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Hurst, Craig Kaiser, Ronald LeBlanc, Ismary McLemore, Glenda Shaheen, Skip Smart, Janet Tassin.

Nays: None

Absent: Donata Bolden, Mike DiVincenti, Brian Dowden, Lisa Dugas, Julie Gaudin, Anthony Howell, Ronnie Rosser, Stephen Sislock, Terry Taylor, and William Wainwright

Abstained: None

Mack Hurst, Chairperson

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